



**PART- TIME MAINTENANCE AND CONSTRUCTION WORKER
UTILITY**

RESPONSIBLE TO: Field Supervisor/Foreman

NATURE OF WORK: This position is a hands-on job in the area of maintenance and repairs of utility assets. The skilled labourer performs such duties as assigned by the Field Supervisor/designate and/or the Foreman. Most duties performed are in the maintenance and repairs of water, sewer and wastewater systems.

This job description reflects the general details considered necessary to describe the principal functions of the job identified and shall not be construed as a detailed description of all the work requirements that may be inherent in such classification.

The confidentiality of City affairs is respected and practiced at all times.

ILLUSTRATIVE EXAMPLES OF WORK:

- Perform any and all work assignments given by the supervisor, such as, maintenance and repairs of water services, sewer services, supply mains, transmission mains, sewer collector mains, valves, hydrants, manholes, etc.
- Act as standby person as scheduled and respond to after hour callouts when required.
- Perform other such related duties, responsibilities and functions as may be assigned.

KNOWLEDGE AND ABILITIES:

- Knowledge of all the hazards and safety precautions applicable to the work.
- Knowledge in operations maintenance and repair of water and sewer systems.
- Ability to establish and maintain effective working relationships with employees and the public.
- Familiar with and follow all corporate rules, regulations, policies, and practices.
- Ability to express ideas effectively, orally and in writing.

QUALIFICATIONS, EDUCATION AND EXPERIENCE:

- Grade XII or equivalent.
- A minimum of 2 years experience in installation, maintenance, and repairs of water, sewer, and wastewater systems.

- Provincial Certification in Wastewater Collection Class I and Water Distribution Class I (If applicant does not have minimum certification, must be able to complete this program within 12 months of hiring. Preference shall be given to those applicants already certified and/or who can qualify and obtain certification within 6 months of hiring)
- Certificate in Confined Space Awareness & Entry is an asset.
- Provincial accreditation as a Traffic Control Manager would be an asset.
- A valid Class 5 driver's license is required.

Salary: \$26.17 per hour as per Collective Agreement (CUPE Local 830).

How to Apply:

Please submit a detailed resume by e-mail to jobs@charlottetown.ca Your application must be clearly marked “**Application for Part-Time Maintenance and Construction Worker**” and submitted by **April 30, 2024, at 4:00 PM.**

Please ensure your application clearly demonstrates how you meet the noted qualifications as applications will be screened based on the information provided. We would like to thank all applicants for their interest; however, only those who are selected for an interview will be contacted.

The City of Charlottetown is committed to equity, diversity, inclusion, and reconciliation and believes in providing a positive working environment where every person feels empowered to contribute. The City encourages applications from underrepresented groups including all designated equity groups with the skills and knowledge to productively engage with diverse communities. If you require an accommodation in any part of the recruitment process, please direct your inquiries, in confidence, to jobs@charlottetown.ca or by calling 902-629-4110.